



# Registration Form

## GENERAL INSTRUCTIONS:

1. Please type or print.
2. Make checks payable to DISCOVER EUROPE, LTD.
3. Be sure to read the Terms & Conditions and the Refund Policy contained on the reverse before signing.
4. Complete both sides of this form.
5. Detach the bottom section and mail it to Discover Europe, PO Box 435, Dublin, NH 03444, with your deposit of \$500 per person. Keep the top section for your records.

## DETAILED INSTRUCTIONS:

### 1. Passenger Details:

- i). Name(s). Please make sure that your name appears on this form exactly as it does on your passport.
- ii). Address. If you have a different summer address, please let us have the details, including dates that you are there, on a separate sheet.
- iii). Passport Details. Having your passport details ahead of time enables Discover Europe to speed the check-in process at hotels and helps in the event of lost or stolen documents.
- iv). Dietary Requirements. Please let us know if you require any special meals both for the hotels and the airlines.
- v). Health Information. It is very valuable for us to know ahead of time if you require any special assistance. Discover Europe tours are always paced for comfort, but inevitably there is also a certain amount of walking involved. Participants should have sufficient stamina to keep pace with the tour group and not cause delays. Please consult your physician if you are in any doubt as to your ability to participate fully.

### 2. Trip Details:

Please fill in the name of the trip you wish to register for, the departure date and your departure airport (city).

### 3. Emergency Contact:

If you are an American citizen and Discover Europe is arranging your air transportation, we are required to provide the airline with an emergency contact. It has also proved very useful in the past for us to have this information.

### 4. Flight Information:

If you are arranging your own flights to join the tour, it is essential that Discover Europe has your complete flight information. Please make sure you give us the following: dates of travel, airline(s), flight numbers, departure and arrival airports and departure and arrival times for all flight segments that you have booked. **Note: if you have booked your own flights, the cost of these will not be covered under the travel insurance included with your trip.**

### 5. Rooming Requirements:

Please tick the appropriate boxes. We will book non-smoking rooms (where available) unless otherwise requested.

- i). If you are sharing a room, please let us know with whom. If you would like to share a room but do not have a roommate, we will be happy to try and match you up but unfortunately cannot guarantee that this will be possible. If no match is available, the single supplement will apply.
- ii). A twin room has two separate single beds in it. A double room has one large bed. Please let us know your preference.

### 1. Passenger Details:

Passenger Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: (\_\_\_\_) \_\_\_\_\_

Work Telephone: (\_\_\_\_) \_\_\_\_\_

Date(s) of Birth: \_\_\_\_\_ / \_\_\_\_\_

Passport Number: \_\_\_\_\_ Expires: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Special Dietary Requirements: \_\_\_\_\_

Health Information: \_\_\_\_\_

### 2. Trip Details:

Itinerary Name: \_\_\_\_\_

Departure Date: \_\_\_\_\_

Departure Airport or City: \_\_\_\_\_

I would like to extend my trip to: \_\_\_\_\_

**TERMS & CONDITIONS:**

1. Please be sure to complete both sides of this form.
2. Instructions to aid you in filling out this form can be found overleaf.
3. Space on a tour is usually limited and registrations are accepted strictly on a first come, first served basis.
4. Registration and payment imply acceptance of the terms and conditions described herein. This information, as well as your itinerary description regarding dates, inclusions and prices, form the basis of your individual contract with Discover Europe, Ltd.
5. Registration and payment waive and release Discover Europe, Ltd., their affiliates, directors, officers, employees, including any person or entity employed or utilized by them, from all claims arising from any injury, loss, damage, accident, delay or expense resulting from events beyond their control, including, without limitation: natural disasters, war, strikes, incidents of politically-motivated violence, sickness or quarantine, government restrictions or regulations, and in the absence of its own gross negligence, arising from the use of any vehicle or from any act of omission by any bus or car rental agency, airline, taxi or tour service, hotel, restaurant, or other firm, agency, company or individual.
6. By registering for this tour, the applicant certifies that he or she is mentally and physically capable of full participation in this tour.
7. Discover Europe, Ltd. reserves the right to substitute hotels, airlines, activities or excursions in response to changes in availability, local events or weather conditions, provided such substitutions do not adversely affect the overall quality of the tour. Such substitutions do not constitute grounds for withdrawal with full refund.
8. Discover Europe also reserves the right, without penalty, to withdraw a tour, to decline to accept any person as a participant in a tour, or to require a participant to withdraw from a tour at any time, when such action is determined by tour staff to be in the best interests of the health, safety or general welfare of the tour group or the individual participant, subject only to the requirement that the recoverable portion of the total amount paid that corresponds to the cost of unused services, if any, be refunded.

**PAYMENT SCHEDULE:**

1. A deposit of \$500 per person must accompany this completed form.
2. The remaining balance will be billed and payable 60 days prior to trip departure.

**REFUND POLICY:**

1. Participants who withdraw more than 60 days prior to tour departure will receive a refund of all monies received by Discover Europe, Ltd., less a \$100 cancellation penalty.
2. Participants who withdraw less than 60 days and more than 30 days prior to tour departure will receive a refund of all monies received by Discover Europe, Ltd., less a \$1000 cancellation penalty.
3. Participants who withdraw less than 30 days prior to tour departure will receive a refund of all monies received by Discover Europe, Ltd., less a \$1500 cancellation penalty.
4. Comprehensive travel insurance, including cancellation coverage, is included in your tour package. Cancellation for legitimate covered reasons will result in a complete refund of all monies paid to Discover Europe, Ltd. (This is a brief description of the plan, please feel free to ask for the Travel Insurance Certificate which fully details the coverages, provisions, limitations, and exclusions of the insurance offered. This certificate will be mailed to all participants prior to trip departure).
5. All cancellation requests must be received in writing (either by mail or e-mail).
6. There is no provision for refund for any activities missed due to the participant's absence once the tour has started.

**INCLUSIONS:**

1. All inclusions on a particular Discover Europe tour are listed on the day-by-day itinerary.
2. The following are not included (unless specifically mentioned in the itinerary): transportation to and from the participant's home to their chosen departure airport, passport fees, excess baggage charges, tips to couriers and tour bus drivers, items of a personal nature.

**3. Emergency Contact Information:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Telephone: (\_\_\_\_\_) \_\_\_\_\_

**4. Flight Information:**

Do you want Discover Europe to book your flights: Yes / No  
 Flight details (if self-arranged) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**5. Rooming Requirements:**

- I will be sharing with: \_\_\_\_\_
- We would like a double \_\_\_ twin \_\_\_ bedded room
- I would like a single room (see itinerary for supplement)

**6. Signatures:**

I have read and agree to the attached Terms & Conditions:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_